DAYLife PD Mentoring Programme – Face to face development day

Tuesday 21st April 2026

Birmingham Conference & Events Centre

Registration and Coffee	09:30 – 10:00	
Welcome and Introductions • **Introductions** • **Aims of the day** • **Why QI matters**	10:00-10:10	Uday
Session 1: Understanding the problem **Teaching: Affinity diagram, fishbone, 5 Whys, pareto analysis, process mapping** **Mentors experience** • **Short example** • **What worked, what didn't, lessons learned** **Working Session on QI Tools in pairs** **Develop a simple fishbone** **Identify highest-impact area using Pareto thinking**	10:10 -11:10 20 min 10 min 30 min	 Julie Nottingham All
Session 2: Developing Aims, change ideas and Driver Diagram **Teaching: Writing a clear SMART aim; Brainstorming ideas; Using Driver Diagrams to connect aim → drivers → actions** **Mentors experience** • **Short example** • **What worked, what didn't, lessons learned** **Working Session on QI Tools in pairs** **Writing a SMART Aim** **Developing driver diagram**	11:10-12:10 20 min 10 min 30 min	 Ranjit Dorset All

Mentee Centres presenting one each on Fish Bone, Driver diagram (7 min each)	12:10 – 12: 25 15 mins	All
LUNCH	12:25-13:15 - 50 min	
Session 3: Measurement in QI **Teaching: Outcome, process and balancing measures, run charts, SPC** **Mentors experience** • **Short example** • **What worked, what didn't, lessons learned** **Working Session on QI Tools in pairs** **Define project measures**	13:15 – 13:55 15 min 10 min 15 min	 Uday Oxford All
Session 4: Action Planning **Teaching: 30,60,90 days cycles, PDSA cycle** **Mentors experience** • **Short example** • **What worked, what didn't, lessons learned** **Working Session on QI Tools in pairs** **Develop 30/60/90 day action plan;** **Design one PDSA cycle**	13:55-14:30 15 min 10 min 20 min	 Georgie Salford All
Coffee Break	14:30-14:45 - 35 mins	
Session 5: What does good centre culture look like? **InterCEPT recommendations** **Mentor experience** • **Short example**	14:45-15:20 10 min 10 min	 Georgie Shrewsbury

• **What worked, what didn't, lessons learned** **Working session in pairs** **Assessing your centre's position**	15 min	All
Project measures, 30/60/90 day plan, PDSA cycle, Centre culture assessment tool (7 min each)	15.20-15.50 - 20 mins	
Feedback and close	15:50 – 16:00 - 10 mins	